

Petty Cash Replenishing Form

CHURCH: _____

Detail of Receipts		
Date	Vendor or Brief Description of Expense	Amount
	Total Receipts <i>(amount to replenish)</i>	
	Cash on Hand	
	Total Petty Cash Fund	

Form Completed by: _____

Signature: _____

Date: _____

For Treasurer's Use

Approved: _____

Check # _____

Date: _____