

# CHURCH SCHOOL QUICKBOOKS REPORTING

## YEARLY

### Balance Sheet Report (Accrual Basis)

- “Reports”, “Company & Financial”, “Balance Sheet Prev Year Comparison” and customize date by year

		Dec 31, 16	Dec 31, 15	Change	% Change
<div style="display: flex; justify-content: space-between;"> <div style="width: 20%;"> <p>1:17 PM 12/31/16 Accrual Basis</p> </div> <div style="width: 60%; text-align: center;"> <p><b>SDA Church School Demo</b> <b>Balance Sheet Prev Year Comparison</b> As of December 31, 2016</p> </div> </div>					
<b>ASSETS</b>					
Current Assets					
Chequing/Savings					
Chequing		112,303.83	-309,872.68	422,176.51	136.2%
<b>Total Chequing/Savings</b>		<b>112,303.83</b>	<b>-309,872.68</b>	<b>422,176.51</b>	<b>136.2%</b>
Accounts Receivable					
Accounts Receivable - AUD		-56.00	0.00	-56.00	-100.0%
Accounts Receivable - EUR		-56.00	0.00	-56.00	-100.0%
Accounts Receivable - JPY		-112.00	0.00	-112.00	-100.0%
Accounts Receivable		13,725.95	0.00	13,725.95	100.0%
<b>Total Accounts Receivable</b>		<b>13,501.95</b>	<b>0.00</b>	<b>13,501.95</b>	<b>100.0%</b>
Other Current Assets					
Undeposited Funds		63,692.64	0.00	63,692.64	100.0%
<b>Total Other Current Assets</b>		<b>63,692.64</b>	<b>0.00</b>	<b>63,692.64</b>	<b>100.0%</b>
<b>Total Current Assets</b>		<b>189,498.42</b>	<b>-309,872.68</b>	<b>499,371.10</b>	<b>161.2%</b>
Fixed Assets					
Property Plant & Equipment					
Computer Equipment					
Cost		5,400.00	0.00	5,400.00	100.0%
<b>Total Computer Equipment</b>		<b>5,400.00</b>	<b>0.00</b>	<b>5,400.00</b>	<b>100.0%</b>
Computer Software					
Cost		798.00	0.00	798.00	100.0%
<b>Total Computer Software</b>		<b>798.00</b>	<b>0.00</b>	<b>798.00</b>	<b>100.0%</b>
Office Equipment					
Cost		9,900.00	0.00	9,900.00	100.0%
<b>Total Office Equipment</b>		<b>9,900.00</b>	<b>0.00</b>	<b>9,900.00</b>	<b>100.0%</b>
<b>Total Property Plant &amp; Equipment</b>		<b>16,098.00</b>	<b>0.00</b>	<b>16,098.00</b>	<b>100.0%</b>
<b>Total Fixed Assets</b>		<b>16,098.00</b>	<b>0.00</b>	<b>16,098.00</b>	<b>100.0%</b>
<b>TOTAL ASSETS</b>		<b>205,596.42</b>	<b>-309,872.68</b>	<b>515,469.10</b>	<b>166.4%</b>
<b>LIABILITIES &amp; EQUITY</b>					
Liabilities					
Current Liabilities					
Accounts Payable					
Accounts Payable - CNY		115.50	0.00	115.50	100.0%
Accounts Payable		3,358.83	0.00	3,358.83	100.0%
<b>Total Accounts Payable</b>		<b>3,474.33</b>	<b>0.00</b>	<b>3,474.33</b>	<b>100.0%</b>

Profit & Loss Report (Accrual Basis)

- “Reports”, “Company & Financial”, “Profit & Loss Prev Year Comparison” and customize date by year

Demo SDA School Profit & Loss Prev Year Comparison July 2016 through June 2017				
	Jul '16 - Jun 17	Jul '16 - Jun 18	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Discounts	0.00	-11.98	11.98	100.0%
Landscaping Services				
Design Services	13,785.00	55.00	13,730.00	24,963.6%
Job Materials				
Misc Materials	141.30	11.25	130.05	1,156.0%
Decks & Patios	515.00	0.00	515.00	100.0%
Fountains & Garden Lighting	8,460.90	3,621.99	4,838.91	133.6%
Plants and Sod	8,112.95	2,519.00	5,593.95	222.1%
Sprinklers & Drip systems	5,622.71	2,593.45	3,029.26	116.8%
<b>Total Job Materials</b>	<b>22,852.86</b>	<b>8,745.69</b>	<b>14,107.17</b>	<b>161.3%</b>
Labor				
Installation	32,530.00	10,947.00	21,583.00	197.2%
Maintenance & Repairs	4,216.00	933.50	3,282.50	351.6%
<b>Total Labor</b>	<b>36,746.00</b>	<b>11,880.50</b>	<b>24,865.50</b>	<b>209.3%</b>
<b>Total Landscaping Services</b>	<b>73,383.86</b>	<b>20,681.19</b>	<b>52,702.67</b>	<b>254.8%</b>
Markup Income	815.00	0.00	815.00	100.0%
Retail Sales	576.31	208.29	368.02	176.7%
Service	7,540.00	1,513.00	6,027.00	398.4%
<b>Total Income</b>	<b>82,315.17</b>	<b>22,390.50</b>	<b>59,924.67</b>	<b>267.6%</b>
<b>Cost of Goods Sold</b>	<b>6,245.28</b>	<b>2,531.70</b>	<b>3,713.58</b>	<b>146.7%</b>
<b>Total COGS</b>	<b>6,245.28</b>	<b>2,531.70</b>	<b>3,713.58</b>	<b>146.7%</b>
<b>Gross Profit</b>	<b>76,069.89</b>	<b>19,858.80</b>	<b>56,211.09</b>	<b>283.1%</b>
<b>Expense</b>				
Payroll Expenses	71,343.04	73,900.11	-2,557.07	-3.5%
Automobile				
Insurance	427.62	0.00	427.62	100.0%
Fuel	337.13	1,074.29	-737.16	-68.6%
Maintenance & Repairs	254.50	0.00	254.50	100.0%
<b>Total Automobile</b>	<b>1,019.25</b>	<b>1,074.29</b>	<b>-55.04</b>	<b>-5.1%</b>
Bank Service Charges	150.00	229.50	-79.50	-34.6%
Delivery Fee	125.00	50.00	75.00	150.0%
Depreciation	575.00	575.00	0.00	0.0%
Insurance				
Disability	150.00	0.00	150.00	100.0%
Liability	855.00	0.00	855.00	100.0%
Worker's Comp	630.00	0.00	630.00	100.0%
Insurance - Other	500.00	200.00	300.00	150.0%
<b>Total Insurance</b>	<b>2,135.00</b>	<b>200.00</b>	<b>1,935.00</b>	<b>967.5%</b>
Interest Expense	705.46	1,137.57	-432.11	-38.0%
Job Expenses				
Equipmental Rental	48.90	0.00	48.90	100.0%
Job Materials				
Decks & Patio	390.00	1,150.00	-760.00	-66.1%
Fountains & Garden Lighting	1,150.00	0.00	1,150.00	100.0%
Plants & Sod	682.25	469.00	213.25	45.5%
Sprinklers & Drip Systems	0.00	0.00	0.00	0.0%
<b>Total Job Materials</b>	<b>2,222.25</b>	<b>1,619.00</b>	<b>603.25</b>	<b>37.3%</b>
Permits	0.00	0.00	0.00	0.0%
Subcontractors	375.00	0.00	375.00	100.0%
<b>Total Job Expenses</b>	<b>2,646.15</b>	<b>1,619.00</b>	<b>1,027.15</b>	<b>63.4%</b>
Mileage Reimbursement	0.00	0.00	0.00	0.0%
Miscellaneous	847.00	0.00	847.00	100.0%
Office Supplies	270.00	25.87	244.13	943.7%
Professional Fees				
Legal	375.00	0.00	375.00	100.0%
<b>Total Professional Fees</b>	<b>375.00</b>	<b>0.00</b>	<b>375.00</b>	<b>100.0%</b>
Rent	2,400.00	0.00	2,400.00	100.0%
Repairs				
Computer Repairs	75.00	175.00	-100.00	-57.1%
Equipment Repairs	45.00	0.00	45.00	100.0%
<b>Total Repairs</b>	<b>120.00</b>	<b>175.00</b>	<b>-55.00</b>	<b>-31.4%</b>
Tools and Misc. Equipment	735.00	0.00	735.00	100.0%
Unallocated Expenses	0.00	0.00	0.00	0.0%
Utilities				
Gas and Electric	856.71	1,296.59	-441.88	-34.0%
Telephone	284.96	570.66	-285.70	-50.1%
Water	245.33	272.45	-27.12	-10.0%
<b>Total Utilities</b>	<b>1,387.00</b>	<b>2,141.70</b>	<b>-754.70</b>	<b>-35.2%</b>
<b>Total Expense</b>	<b>84,832.90</b>	<b>81,128.04</b>	<b>3,704.86</b>	<b>4.6%</b>
<b>Net Ordinary Income</b>	<b>-8,763.01</b>	<b>-61,269.24</b>	<b>52,506.23</b>	<b>85.7%</b>

**Accounts Receivable Aging Summary**

- “Reports”, “Customers & Receivables”, “A/R Aging Summary” and customize date

1:27 PM  
12/31/16

**SDA Church School Demo**  
**A/R Aging Summary (Values in Home Currency)**  
As of December 31, 2016

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Alberta Board	0.00	4,311.98	0.00	0.00	0.00	4,311.98
Cioran, Jason	0.00	0.00	0.00	72.50	0.00	72.50
Bain, Chris	0.00	0.00	0.00	78.75	43.75	122.50
BC Board	0.00	4,725.00	2,402.00	0.00	-1,050.00	6,077.00
Moise, Daniel	0.00	0.00	0.00	78.75	15.00	93.75
Downs, Matthew	0.00	0.00	0.00	78.75	1,898.97	1,977.72
Euretig, Rachel	0.00	0.00	0.00	366.90	246.35	613.25
Lanski, Anna	0.00	0.00	0.00	-28.00	0.00	-28.00
Larkins, Greg	0.00	0.00	0.00	-28.00	0.00	-28.00
Lasee, Joseph	0.00	0.00	0.00	-28.00	0.00	-28.00
Lee, Alvin	0.00	0.00	0.00	-28.00	0.00	-28.00
Leep, Thomas	0.00	0.00	0.00	1,472.00	0.00	1,472.00
Leon, Angela	0.00	0.00	0.00	-28.00	0.00	-28.00
Ma, Annie	0.00	0.00	0.00	-28.00	0.00	-28.00
Martin, Jennifer	0.00	0.00	0.00	-1,500.00	0.00	-1,500.00
McCarthy, Colleen	0.00	0.00	0.00	-28.00	0.00	-28.00
Ontario Board						
Woodcroft, Deb	0.00	0.00	0.00	0.00	847.50	847.50
Ontario Board - Other	0.00	4,725.00	0.00	0.00	-5,115.25	-390.25
<b>Total Ontario Board</b>	<b>0.00</b>	<b>4,725.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-4,267.75</b>	<b>457.25</b>
<b>TOTAL</b>	<b>0.00</b>	<b>13,761.98</b>	<b>2,402.00</b>	<b>451.65</b>	<b>-3,113.68</b>	<b>13,501.95</b>

**Accounts Payable Aging Summary**

- “Reports”, “Vendors & Payables”, “A/P Aging Summary” and customize date

1:29 PM  
12/31/16

SDA Church School Demo  
**A/P Aging Summary (Values in Home Currency)**  
As of December 31, 2016

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Blitz Marketing	0.00	892.50	0.00	0.00	892.50	1,785.00
Craig's Lists of Stuff	0.00	0.00	0.00	115.50	0.00	115.50
Roger's and Company CA's	0.00	450.00	0.00	0.00	450.00	900.00
The Phone Co	0.00	164.87	0.00	0.00	0.00	164.87
Utility Corp	508.96	0.00	0.00	0.00	0.00	508.96
<b>TOTAL</b>	<u>508.96</u>	<u>1,507.37</u>	<u>0.00</u>	<u>115.50</u>	<u>1,342.50</u>	<u>3,474.33</u>

**YTD Profit & Loss Budget to Actual Comparison**

- “Reports”, “Company & Financial”, “Budgets & Forecast” and customize date
- Customize report: “Customize Report”, “Header/Footer” tab, Change Report Title

	Jan - Dec 08	Budget	Over Budget
<b>SDA Church School Demo</b>			
<b>YTD Profit &amp; Loss Budget vs Actual Comparison</b>			
January through December 2008			
Income			
Donations	0.00	498,000.00	-498,000.00
<b>Total Income</b>	<b>0.00</b>	<b>498,000.00</b>	<b>-498,000.00</b>
<b>Gross Profit</b>	<b>0.00</b>	<b>498,000.00</b>	<b>-498,000.00</b>
Expense			
Bank Fees			
Interest	0.00	3,600.00	-3,600.00
Service Charges	0.00	192.00	-192.00
<b>Total Bank Fees</b>	<b>0.00</b>	<b>3,792.00</b>	<b>-3,792.00</b>
Payroll Expenses	0.00	360,000.00	-360,000.00
Professional Fees			
Accounting	0.00	3,000.00	-3,000.00
Legal	0.00	3,000.00	-3,000.00
<b>Total Professional Fees</b>	<b>0.00</b>	<b>6,000.00</b>	<b>-6,000.00</b>
Rent	0.00	17,400.00	-17,400.00
Supplies			
Marketing	0.00	4,800.00	-4,800.00
Office	0.00	4,800.00	-4,800.00
<b>Total Supplies</b>	<b>0.00</b>	<b>9,600.00</b>	<b>-9,600.00</b>
Utilities			
Electricity	0.00	3,600.00	-3,600.00
Phone	0.00	2,400.00	-2,400.00
<b>Total Utilities</b>	<b>0.00</b>	<b>6,000.00</b>	<b>-6,000.00</b>
Vehicles			
Fuel	0.00	3,000.00	-3,000.00
Maintenance and Repairs	0.00	2,400.00	-2,400.00
<b>Total Vehicles</b>	<b>0.00</b>	<b>5,400.00</b>	<b>-5,400.00</b>
<b>Total Expense</b>	<b>0.00</b>	<b>408,192.00</b>	<b>-408,192.00</b>
<b>Net Income</b>	<b>0.00</b>	<b>89,808.00</b>	<b>-89,808.00</b>