

Business Property Information

as of 12:01 am January 1, 2011 thru 12:01 am January 1, 2012

Name _____

Parcel # _____ Address _____

Prepared by: _____ Phone _____ Date _____

Declaration of Owned Property

Part 1

1. Supplies (Inventory on hand as of 1/1/12) \$ _____

Part 2 - Schedule A: Equipment

Date Acquired Month & Year	Description	Acquisitions (Net Cost) Rounded to \$	Deletions (Original Cost) Rounded to \$	Report disposal detail on page 3.
2-1: Church/School Equipment		\$	\$	
2-2: Office Furniture & Equipment		\$	\$	
2-3: Other Equipment		\$	\$	
2-4: Tools, Molds, Dies, Jigs		\$	\$	
2-5a: Computers		\$	\$	
2-5b: LAN Equipment & Mainframes		\$	\$	

Part 3 - Buildings, Building Improvements, and/or Leasehold Improvements, Land Improvements, Land and Land Development

Structure Items Only		\$	\$	
Fixtures Only		\$	\$	
Land Improvements (e.g. blacktop, curbs, fences)		\$	\$	
Land and Land Development (e.g. fill, grading)		\$	\$	

Part 5

Construction in Progress		\$	\$	
Equipment Leased/rented/conditional sale to others		\$	\$	

Part 6**Property Belonging to others**

Type:

1. Leased equipment

2. Leased-purchase option equipment

3. Capitalized leased equipment

4. Vending Equipment

5. Other Businesses

6. Government-Owned Property

Lessor's Name _____

Lessor's Mailing Address _____

Equipment Type _____

Year of Acquisition _____

Year of Mfg _____

Description and Lease or ID Number _____

Cost to Purchase New _____

Annual Rent _____

Tax Liability _____

Lessor's Name _____

Lessor's Mailing Address _____

Equipment Type _____

Year of Acquisition _____

Year of Mfg _____

Description and Lease or ID Number _____

Cost to Purchase New _____

Annual Rent _____

Tax Liability _____

Lessor's Name _____

Lessor's Mailing Address _____

Equipment Type _____

Year of Acquisition _____

Year of Mfg _____

Description and Lease or ID Number _____

Cost to Purchase New _____

Annual Rent _____

Tax Liability _____

Disposal of Assets

Asset Type _____ Description _____ Historic Cost _____

Disposal Method _____ New Owner _____

Disposal Date _____ Acquisition Date _____ Address _____

Sold for _____

Asset Type _____ Description _____ Historic Cost _____

Disposal Method _____ New Owner _____

Disposal Date _____ Acquisition Date _____ Address _____

Sold for _____

Asset Type _____ Description _____ Historic Cost _____

Disposal Method _____ New Owner _____

Disposal Date _____ Acquisition Date _____ Address _____

Sold for _____

Asset Type _____ Description _____ Historic Cost _____

Disposal Method _____ New Owner _____

Disposal Date _____ Acquisition Date _____ Address _____

Sold for _____

Asset Type _____ Description _____ Historic Cost _____

Disposal Method _____ New Owner _____

Disposal Date _____ Acquisition Date _____ Address _____

Sold for _____

Asset Type _____ Description _____ Historic Cost _____

Disposal Method _____ New Owner _____

Disposal Date _____ Acquisition Date _____ Address _____

Sold for _____

Asset Type _____ Description _____ Historic Cost _____

Disposal Method _____ New Owner _____

Disposal Date _____ Acquisition Date _____ Address _____

Sold for _____

Asset Type _____ Description _____ Historic Cost _____

Disposal Method _____ New Owner _____

Disposal Date _____ Acquisition Date _____ Address _____

